



The HK College of Nursing and Health Care Management Ltd. (HKCNHCM)

Minutes of the 8th Annual General Meeting

Held on 30 September 2021 (Thursday) at 19:00 via online ZOOM

Present: A total of 15 members participated: -

Council Members:

Ms. CHONG Yuen Chun Samantha	Immediate Past President
Dr. POON Wai Kwong	President
Ms. LEUNG Siu Kei Civy	Vice President
Ms. CHENG Yuk Yu Alice	Vice President
Ms. YEUNG Nga Man	Honorary Secretary
Ms. YEUNG Sim Heung Catherine	Honorary Treasurer
Ms. CHAN Yim Fan	Council Member
Ms. CHEUNG Yuk Hung Kathy	Council Member
Dr. HO Wai Ching Trudy	Council Member
Ms. KWOK Wai Man Mandy	Council Member
Ms. LIU Sum Ping Laura	Council Member
Ms. SZETO Oi Chun Scarlet	Council Member

Co-opted Members:

Ms. POON Ginny
Ms. SO Mun Yee Tammy

Fellow Members:

Ms. WONG Lai Ching

Minutes of Meeting

Quorum

- 1 Ms. WONG Lai Ching, the Honorary Secretary, announced that the notice of meeting had been given to all Members and confirmed that there was sufficient quorum.

Confirmation of minutes of last AGM

- 2 Dr. POON Wai Kwong, President, welcomed Members to the 8th Annual General

Meeting at 19:12 and advised that the Minutes of the 7th AGM held on 8 August 2020 were to be confirmed. Ms. KWOK Wai Man Mandy proposed and Ms. CHAN Yim Fan seconded to approve the minutes.

President Reports

- 3 Dr. POON Wai Kwong presented a detailed report of the College's activities in the past 12 months. The President Report included the achievements of the College and its Committees, reports on the Advanced Diploma in Nursing Leadership Programme, College obligation in supporting the HKAN development, and our partnership and collaborative relationship with the local professional institution such as HKCHSE, and including the coming activity such as the Fellowship Exit Assessment.



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- 4 President thanked Immediate Past President, Chair of Committees, Council Members, Fellow Members and the Office staff for their support to the College.
- 5 Ms. CHENG Yuk Yu Alice proposed and Ms. KWOK Wai Man Mandy seconded to receive the President Report.

Audited Financial Report

- 6 Ms. YEUNG Nga Man called upon Ms. YEUNG Sim Heung Catherine, the Honorary Treasurer to report.
- 7 Ms. YEUNG Sim Heung Catherine reported on the financial position of the College for the year ended 31st December 2020. In the financial year 2020, the total income and total expenditure were HK\$1,540,711.47 and HK\$1,208,302.04 respectively. The gross profit was HK\$332,409.43. The accumulated surplus after tax for the College was under estimation and the Balance as at 31 December 2020 is HK\$1,926,045.98. The Income taxation expense amount was still pending.
- 8 Ms. CHAN Yim Fan proposed and Ms. LIU Sum Ping Laura seconded to receive the audited Financial Statements and Report of the Auditor for the period 31st December 2020.

Appointment of Honorary Auditor

- 9 Ms. YEUNG Sim Heung Catherine, Honorary Treasurer thanked CC Alliance CPA & Co., the Honorary Auditor, for the genuine support to the College in the past year. Ms. CHENG Yuk Yu Alice proposed and Ms. LIU Sum Ping Laura seconded to re-appoint CC Alliance CPA & Co to be the Honorary Auditor.

Vote of Thanks

- 10 President thanked all Council Members for their contribution for the College and their unfailing support to the events and activities.
- 14 The meeting was adjourned at 19:45.

Confirmed This On The _____(Day) of _____(Month) _____(Year)

Ms. POON Wai Kwong
College President

Chairman to the HKCNHCM 8th AGM

Ms. YEUNG Nga Man
Honorary Secretary

Secretary to the HKCNHCM 8th AGM