



## The HK College of Nursing and Health Care Management Ltd. (HKCNHCM)

### Minutes of the 7<sup>th</sup> Annual General Meeting

Held on 08 August 2020 (Saturday) at 11:30am via online ZOOM

**Present:** A total of 26 members participated: -

**Council Members:**

Dr. TSO Shing Yuk Alice	Immediate Past President
Ms. CHONG Yuen Chun Samantha	President
Ms. LIU Ye Wah Eva	Vice President
Ms. WONG Lai Ching	Honorary Secretary
Ms. AU Mei Yu Betty	Honorary Treasurer
Ms. CHAN Wai Fun	Council Member
Ms. CHAN Yim Fan	Council Member
Ms. CHENG Yuk Yu Alice	Council Member
Dr. HO Wai Ching Trudy	Council Member
Ms. LAM Oi Ching Cindy	Council Member
Ms. NG Mei Kwan May	Council Member
Ms. SO Mun Yee Tammy	Council Member
Ms. SZETO Oi Chun Scarlet	Council Member
Ms. YEUNG Nga Man Karen	Council Member
Ms. YEUNG Sim Heung Catherine	Council Member

**Co-opted Members:**

Ms. CHEUNG Yuk Hung Kathy  
Ms. KWOK Wai Man Mandy  
Ms. LIU Sum Ping Laura  
Ms. LO Suk Yee Suky

**Fellow Members:**

Ms. CHAN Nim Chi Cecilia  
Ms. CHAN Yuk Sim  
Dr. POON Wai Kwong  
Ms. LEUNG Siu Kei Civy  
Dr. LUM Shun Sui Susie  
Ms. NG Moon Chu Margaret  
Mrs. TIEN LUK Sau Kuen Gloria (Proxy by Ms. WONG Lai Ching)

## **Minutes of Meeting**

### **Quorum**

- 1 Ms. WONG Lai Ching, the Honorary Secretary, announced that the notice of meeting had been given to all Members and confirmed that there was sufficient quorum.

### **Welcome Speech**

- 2 Dr. Alice TSO gave the welcome speech and thanked President for her leadership in leading the College and nurturing a group of young leaders. She encouraged our fellow members continuing to excel in the nursing professionalism as future leaders.

### **Keynote Speech**

- 3 Dr. Susie LUM shared her experiences and leadership management concept. She emphasized that at critical moment, we should grab opportunity and to have an open mind to accept more challenging roles and upholding major responsibilities. We should specialize in our field, being caring and continue supporting each other to advance for betterment.

### **Confirmation of minutes of last AGM**

- 4 Ms. Samantha CHONG, President, welcomed Members to the 7<sup>th</sup> Annual General Meeting at 11:30am and advised that the Minutes of the 6<sup>th</sup> AGM held on 31 August 2019 were to be confirmed. Ms. Tammy SO proposed and Ms. SZETO Oi Chun Scarlet seconded to receive the minutes.

### **President Reports**

- 5 Ms. Samantha CHONG gave a detailed report of the College's activities in the past 12 months. The President Report included the achievements of the College and its Committees, reports on the Advanced Diploma in Nursing Leadership Programme, College obligation in supporting the HKAN development, overseas Congress cum Hospital visit, and our partnership and collaborative relationship with the local professional institution such as HKCHSE, and including the coming activity such as

the VIVA Examination.

- 6 President thanked the Patron, Immediate Past President, Chair of Committees, Council Members, Fellow Members and the Office staff for their support to the College.
- 7 Ms. Amy CHAN proposed and Ms. Tammy SO seconded to receive the President Report.

#### **Audited Financial Report**

- 8 Ms. WONG Lai Ching called upon Ms. Betty AU, the Honorary Treasurer to report.
- 9 Ms. Betty AU reported on the financial position of the College for the year ended 31st December 2019. In the financial year 2019, the total income and total expenditure were HK\$1,259,925.00 and HK\$722,445.00 respectively. The College ended the year with accumulated surplus after tax of HK\$513,180.00 and the Balance as at 31 December 2019 is HK\$1,520,312.00. The Income taxation is HK\$24300.00.
- 10 Ms. May NG proposed and Ms. Eva LIU seconded to receive the audited Financial Statements and Report of the Auditor for the period 31<sup>st</sup> December 2019.

#### **Appointment of Honorary Auditor**

- 11 Ms. Betty AU, Honorary Treasurer thanked CC Alliance CPA & Co., the Honorary Auditor, for the genuine support to the College in the past year. Ms. CHAN Yim Fan proposed and Ms. May NG seconded to re-appoint CC Alliance CPA & Co to be the Honorary Auditor.

#### **Election of Council Members**

- 12 There are eight (8) council members completed their terms and expired as at 2020. There received twelve (12) nominees without comment. All members agreed and fully support. Enclosed the elected member list as reference.



Council  
Members\_expired



Elected\_list.pptx

### Vote of Thanks

- 13 President thanked Dr. Alice TSO and all Council members for their continuing support in the College events and activities.
- 14 The meeting was adjourned at 12:34pm.

Confirmed This On The \_\_\_\_\_(Day) of \_\_\_\_\_(Month) \_\_\_\_\_(Year)

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Ms. CHONG Yuen Chun Samantha  
College President

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Ms. WONG Lai Ching  
Honorary Secretary

Chairman to the HKCNHCM 7<sup>th</sup> AGM

Secretary to the HKCNHCM 7<sup>th</sup> AGM